



28th January 2019

Dear Parents and Carers,

We will be holding parent consultation evenings for Foundation Stage (Nursery and Reception classes) this term on:

Wednesday 6th February - between 5:00pm and 7:00pm*

Thursday 7th February - between 2:40pm and 5:00pm*

These meetings are an important opportunity for you to discuss the progress your child has made so far this year/term. We strongly recommend that all parents attend.

For you to book your appointments the Foundation Stage staff will put 'sign up sheets' outside the Nursery and Reception classrooms from drop-off time on Wednesday 30th January.

If you are unable to come into school to book a time slot please indicate on the slip below which day you can attend and return to your child's class as soon as possible. The staff will then allocate you an appointment after the sign up sessions. Please note that a Bangla interpreter will be available on Thursday 7th February between 2.40pm and 3.40pm.

A crèche facility will be available on both days and will be located in the ICT Suite. However, if you are able to make alternative child care arrangements that would be a great help. We know most parents value the crèche facility being available and we appreciate your support in helping to staff this facility. A 'sign up' sheet for crèche supervision slots is also available in both Nursery and Reception - please do offer your help if you are able to, even if it is just for half an hour.

*The appointment times available may vary slightly between Nursery & Reception – please see 'sign up sheets.

Yours Sincerely,

Sharon Barton
Head Teacher

Foundation Stage Parent Consultations – February 2019

Name of child: _____ Year group: _____

I am unable to come in to school to book an appointment. Please allocate me a slot on:

Wednesday 6th February



OR

Thursday 7th February

I would like to book an appointment slot when the Bangla interpreter is available

Please note that these slots will be allocated after the sign up sessions have finished on Wednesday 30th January.