



4th June 2019

Dear Parents and Carers,

We will be holding parent consultation evenings this term for all KS1 & 2 classes on:

Wednesday 19th June - between 5:00pm and 7:30pm
Thursday 20th June - between 2:40pm and 5:30pm *

*Timings for Year 1 will be slightly different on the Thursday due to District sports which Miss Mann is attending

These meetings are an important opportunity for you to discuss the progress your child has made this academic year. We strongly recommend that all parents/carers attend.

We will put 'sign up sheets' in the dining room on **Friday 7th June from 08.45am – 09.15am and again from 3.00pm – 4.30pm.** These will have the time slots when each class teacher is available, so will allow you to arrange slots at times that suit you, particularly where siblings are spread across school. We recommend that you allow a gap of at least ten minutes between sibling appointments where possible.

Only if you are unable to come into school to book a time slot, please indicate on the slip below which day you can attend and return to your child's class teacher as soon as possible. The class teacher will then allocate you an appointment. (These appointments will be allocated after the 'sign up sessions'). Please note that **Bangla interpreters will be available on Thursday 20th June from 2.40pm and 4.00pm.**

Thanks to the continued support of our parents, a crèche facility will be available during both sessions. We know most parents value this facility being available, but have sometimes struggled to get enough parents/carers to offer to supervise in the crèche. Please do offer your help if you are able to, even if it is just for half an hour. A 'sign up' sheet for crèche supervision will be in the dining room on 7th June).

Yours Sincerely,

Sharon Barton
 Head Teacher

PARENT CONSULTATIONS – June 2019 (only return if you are unable to sign up in person on 7th June)

Name of child: _____ **Year group:** _____

Siblings and year group: _____

I am **unable** to come in to school to book an appointment. Please allocate me a slot on:

- **Wednesday 19th June 5:00pm – 7:30pm**
- OR
- **Thursday 20th June 2:40pm – 5:30pm**

I am available to help out at the crèche for a half hour slot on

I would like to book an appointment slot when a Bangla interpreter is available

Please note that these appointments will be allocated after the 'sign up sessions' on 7th June.