

PA NEWS

NEW ROLES FROM SEPTEMBER 2019

Hello everyone! Incredibly, another school year is coming to an end.

We had a busy year and are already making plans for September. There are a few very important roles that need new people to take over as of September 2019. They are as follows:

TREASURER

The current treasurer would like to step down, so our main priority is to find someone to replace her - the PA cannot run without a treasurer.

This is a really good opportunity to help the PA, and is a role that you can largely do at home in the evening or other spare time: it's mainly bookkeeping duties, plus organising floats for events and counting up/banking the money, dealing with expenses and end of year accounts. You will need to be able to attend the Christmas and Summer fairs & arrange counting at the fairs. Some bookkeeping or accounts experience is helpful, but not mandatory. The current treasurer, Tara Stebnicky, will give a full handover and is happy to be shadowed by the incoming Treasurer and provide help and advice as long as it is needed.

RAFFLE PRIZE COORDINATOR

This is a great position for someone who may prefer to do their bit at home, in their own time. It involves emailing and approaching businesses, friends/family for donations. This role could be shared between two or more people.

SUSTAINABILITY CHAMPION

This is a new position which has come about as a result of feedback received from children and parents. We realise that our events create waste and we are keen to try and make them more sustainable, wherever possible. This is in keeping with the School ethos and status as Eco School. The new Sustainability Champion would be free to run the role as they pleased, but we would expect the role to cover: researching and recommending more sustainable ways to run events/raise funds, viability of alternatives including likely cost and profit, organising more eco-friendly events/stalls, getting volunteers to run new events/stalls. This role could be shared between two or more people.

Please come along for a chat in the school dining hall on Tuesday, 16th July 9:00-9:30am to ask any questions or put your name forward. The roles will also be discussed at the AGM at 7pm on 30th September and, if enough candidates come forward, they can be elected and take over the roles immediately after the AGM.

Alternatively, please get in touch with either Sandra or Claire Simmonds via email campa.herts@gmail.com or make yourself known at the school office.

REMAINING PA EVENTS:

SUMMER PARTIES: 18th July

30 SEPTEMBER 7PM: Annual General Meeting in the school dining hall.