



9th June 2021

Dear Parents or Carers,

Re: Consultation on early finish day

As you know, our normal school week is structured carefully to allow a slightly earlier finish time of 2.30pm on one day.

Traditionally school has always finished early on a Thursday afternoon at 2.30pm. We have offered numerous clubs on this day that the children could choose to attend and after school club was also in operation from 2.30pm for any working parents to use.

However, we then changed the early finish from a Thursday to a Friday during the COVID pandemic. This ensured that we had additional time to carry out the deep clean of all rooms at the end of the week. We have continued with this arrangement up to and including the whole of this term.

I am aware that some parents have expressed a preference for the early finish to remain on a Friday. Therefore, we are keen to consult with you all before we decide whether to revert back to a Thursday early finish or to continue with the Friday. Attached with this email is the link to a google survey for you to let us have your views. You will be asked to provide your name and then select a preference for either a Thursday or Friday early finish. There is also a box for you to add any additional comments you would like to make. I would ask you to complete your responses by **Wednesday 16th June**. The survey can be completed once for all families in school from Reception to Year 6.

The information in this letter and the survey will also be sent to staff for their views.

I appreciate that whatever we decide, this decision may affect you, in terms of childcare or working arrangements. Once we have the results of the survey we will take the information to our Governing Body to make the final decision and communicate this to you as soon as possible.

With best wishes

Sharon Barton
Head Teacher