



7th October 2022

Dear Parents and Carers,

Parent Consultation sessions

We will be holding parent consultation evenings this term for children in **Reception to Year 6** in the week commencing 17th October 2021. These meetings are an important opportunity for us to discuss how your child has settled into school this term. We strongly recommend that all parents/carers make an appointment. Parents of children in Nursery will be contacted separately about arrangements for consultations this term.

The appointment days and times will vary across year groups although all teachers will be offering the majority of slots on the afternoon/evening of **Wednesday 19th October** and the afternoon of **Thursday 20th October**. You will be able to see all available slots when you log on to book.

For our recent consultations, we used a system called School Cloud to both book the appointments and hold the consultations through a video system. We will continue to book all appointments this way.

Feedback from parents about attending the consultations remotely was very positive – the sessions ran on time so there was no waiting around in school for appointments and you didn't need to either organise a babysitter or bring the children out in the evening. However, some parents would rather move back to face-to-face meetings.

Therefore, we have decided to offer different options for the meetings on different days:

On **Wednesday 19th October all consultations will be held remotely** using the school cloud system.

On **Thursday 19th October all consultations will be held face to face** in school.

In order to keep to timings the parent consultation slots will be limited strictly to 10 minutes. If you are attending remotely then the system automatically ends the call at the end of 10 minutes. If you choose to attend in person, the teacher will set a timer to help keep to the 10 minute maximum.

For those classes where there are two teachers, you will 'meet' with one of the teachers but the information and feedback will have been provided by both teachers.

The system will open for parents to book their appointment slots on **Monday 10th October from 6:00 pm.**

To book an appointment please go to <https://camp.schoolcloud.co.uk/> You will need to log on with the email address and exact details that match those we hold on our school system. Please do call us if you have any issues.

The system is user friendly, but we do have a parent guide, for both booking appointments and logging on to the consultation session that you may need to refer to. These have also been uploaded onto our website for reference.

Yours Sincerely,

Sharon Barton
Head Teacher